



Ontario Food Terminal Board

Attention Farmers' Market Tenants

New protocols effective May 1 – June 15, 2020

Temperature checks and screening when entering Ontario Food Terminal (OFT)

- No entry to anyone with a temperature higher than 38C. You must contact your primary health care provider, Telehealth Ontario (1-866-797-0000) your Public Health or Toronto Public Health (416-338-7600) for clearance before returning to the OFT.
- Access with a card: All front access gates are open 2 am to Noon. After 12 Noon, entry is via the main gate only.
- Non-card access: Southeast gate is open 2 – 10 am. After 10 am, entry is via the main gate only.
- Parking deck entrance to the building is open 2 – 10 am. After 10 am, anyone needing building access must use the front access gates.
- No entry if you have a cough, fever or difficulty breathing.
- If you have travelled internationally or have been in close contact with another person who has travelled internationally, except to the United States, you are not allowed on the Ontario Food Terminal property for 14 days after the date of return to Canada.
- All persons entering the Farmers' Market area must wear a face mask and the use of gloves is strongly encouraged.
- Tenant vehicles or carriers can enter via the 100-200 or 300-400 roadway and exit at the top or bottom of the 500 row or the designated entry/exit in the 1000 row.
- Carriers delivering for farmers' market tenants are permitted but drivers must stay in their trucks at all times.

Limited entry to Farmers' Market area for buyers

- Tenants and buyers must wear face masks. Use of gloves is strongly encouraged.
- A limited number of buyers will be allowed to walk into the Farmers' Market at a time to view products and negotiate price, but will not be allowed into tenant stalls. They must stand at the designated do not cross line painted on the asphalt at the edge of the former buyers' parking space. A control rope or barrier must be in place to maintain proper distance.
- Buyers are allowed to use two wheeled dollies to carry purchased product to their vehicles.
- Buyers waiting to speak to farmers must comply with physical distancing protocols issued by Toronto Public Health.

Limiting personal contact

- Face masks are mandatory for all persons in the Farmers' Market area.



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- Designated tenant delivery persons, identified by wearing pinnies, are allowed to deliver product directly from the stall to the buyer's vehicle. They are to stay in the centre of the roadway and only approach their own stall.

Tracking personal contact

- Track all interactions with buyers and designated delivery persons each day.

Advance orders & electronic payments

- Encourage your buyers to place orders in advance.
- If not possible, accept orders by phone or digitally once they are at OFT.
- Encourage buyers to make electronic payments.

Cleaning and sanitation

- All kiosks and equipment must be cleaned and sanitized frequently.
- Encourage use of hand sanitizer in your stall.

When you become aware of a confirmed case of COVID-19 of an employee or when you have reason to believe that an employee is displaying symptoms of COVID-19

- If the employee is present at work at the Ontario Food Terminal, send the employee home immediately. Advise the employee to self-isolate and contact their primary health provider, **Telehealth at 1-866-797-0000, their local Public Health or Toronto Public Health at 416-338-7600**. The employee is to follow the direction of their primary health provider, Telehealth or Toronto Public Health unit.
- If the employee is at home, do not permit the employee to come to work at the Ontario Food Terminal.
- If the employee has not been diagnosed with COVID-19 but is symptomatic with a cough, fever, sore throat or shortness of breath, send the employee home and encourage the employee to self-isolate and contact their primary health provider, **Telehealth at 1-866-797-0000, their Public Health or Toronto Public Health at 416-338-7600** for clearance before returning to work.
- Follow your company's COVID-19 Response Plan which must include contacting Toronto Public Health and advising the Board of a confirmed case or when you have reason to believe that an employee is displaying symptoms of COVID-19, without revealing the name of the employee. You must also advise the Board of the steps you have taken in accordance with your Plan which will include the date the employee last worked and/or the employee's last work shift, the employee's designated work area, date tested and/or date of confirmed COVID-19, confirmation that all close contact persons have been sent home for self-isolation for 14 days and steps you have taken to sanitize and disinfect your premises with a projected date of when you plan to re-open your premises.



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- Should the tenant fail to contact your Public Health or Toronto Public Health, the Board may take steps to contact Toronto Public Health, if the Board deems it necessary to do so.

Reduce the spread of illness through preventive measures

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands and avoid close contact with people who are ill.
- Emphasize to your employees and buyers to stay home when they have a cough, fever, or have difficulty breathing.
- Cover your cough or sneeze with a tissue, then immediately throw the tissue in the garbage and wash your hands. If you don't have a tissue, sneeze or cough into your sleeve or arm.
- Clean and disinfect frequently touched objects and surfaces.
- Stay at least 2 metres away from other people wherever possible. No physical contact, like handshakes, permitted.